



SELECT PROPERTY ENTERPRISES

Automated Clearing House (ACH) Request Form—Tenant

Date: _____

Please complete this form completely and please print

Tenant Name : _____

Property Address: _____ Monthly Rent Amount \$ _____

Bank Routing #: _____ (Specific of ACH—check with your bank)

Customer Account #: _____ for your checking account

Bank Name: _____

Bank Address: _____

Email Address (if any) _____

For confirmation _____ Start Date for rent payment _____ *I need to have this form completed with a voided check at least 2 weeks before you wish to have this start. Be sure to confirm the routing numbers for the ACH*

I authorize First Bank on behalf of Select Property Enterprises, Inc. to withdraw, from the above named account, my monthly rental payment between the 1st and the 5th day of each month during my lease term. In the event that insufficient funds in the above named account should occur, I am responsible for all applicable late fees and bank charges per my lease. If you have any changes to make, at any time, you must notify Tammy in writing. Tammy@selectpropertyrentals.com.

A SIGNATURE AND VOIDED CHECK IS NECESSARY

Signature Printed Name Date

Signature Printed Name Date

You will need to attach a voided check

For Office Use Only.

Date received: _____

Initials: _____

Date set up: _____

Initials: _____

FIRST () Excell ()

Email confirmation to Tenant _____

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